



ACTIVELY ENGAGE IN LEARNING



WRITING & CITING

Remember that academic integrity promotes learning. To begin, ensure that you understand policies and expectations for use and misuse of sources. Ask your instructor if anything is unclear.



DEVELOP STRONG LITERACY SKILLS

- Practice reading, comprehending, and interpreting complex scholarly works.
- Learn how to access complex written texts and express thoughts about them.
- Be able to identify varied points of view.
- Learn to evaluate the credibility of sources.

PRACTICE WRITING

- Understand the more sophisticated requirements of college writing (e.g., describe your argument → describe the evidence → explain HOW the evidence does/does not support the argument).
- Become familiar with conventions of academic writing (i.e., citing sources, providing references, using headings/subheadings, etc.).



INTEGRATE SOURCES PROPERLY



- **Quote** author's words directly with quotation marks, in-text citation, and reference page.
- **Paraphrase** author's ideas by putting them into your own words:
 - Read and understand the whole passage and then rewrite in your own words without looking.
 - Choose your own words as if you were explaining the passage to someone unfamiliar with the topic.
 - Take notes while reading, revisit your notes the next day, paraphrase your notes.
 - For more complex readings, while looking at the source, change the structure and then change the words.
- For more tips on paraphrasing and quoting, with examples, see [this site](#).

CITE ETHICALLY AND APPROPRIATELY

- Understand how different disciplines use sources in varied ways.
- Use appropriate resources for citation:
 - [UCD Library Subject Guides](#) for citation styles.
 - [Purdue OWL](#) for tips on writing, research, and citation.
 - [Tutorials and Tests](#) for how to quote, paraphrase, and cite.
 - [Checklist: Edit for Plagiarism](#).



Improving your reading/writing and managing your time well will increase your confidence. This will make it less likely that you unintentionally make mistakes. Plan for success in your writing and citing!